



BLAZING SWAN INC

Meeting Minutes
Blazing Swan Inc.
Annual General Meeting

Date:	4th August 2019
Time:	15:00
Place:	The Swan's Nest - 38 Amhurst St Fremantle

Attendees:

Alana Meade	Fei Ngeow	Laurie Caddy (LC)	Ryan Linkowski
Amy Richardson	Georg Raithel	Lewis Viljoen	Sabine Benz-Pohland
Andre Georgieff	Holy Schulze	Lisa Wickham	Sarah Lamont
Andrew Macfarlane	Irene Huber	Lucie Roquier	Sharon Banks
Andy Marsh	Jakub Pырchla	Neesh Peacock	Sharon Beccaria
Anton Lord (AL)	James Wickham	Neoma Demourtridis	Sonia Vivienne-Thorp
Ben Foster	Jana Sturis	Nimmi Carlose (NC)	Stean Vitasovic
Brooke Andrews (BA)	Jane Hawdon	Noemi Reynolds	Steve Soames (SS)
Bruce Garnod	Jarek Kulacx	Noleen Ryan	Stuart Porter
Bryan Somerville	John McCann	Obiglen Mason	Stuart Wright
Clinton Matthews	Justin Crawford	Pasan Tennakoon (PT)	Tiffany Barton
Colin Christensen	Karen Becker	Rhiannon Potiphar	Tim Viljoen
Daniel Taylor (DT)	Kate Atkinson	Richard Morup	Tobias Lippert

Dave Mc Guinness
David Latham
Elicia Anders

Ken Lee
Kim Lucas
Lachlan Brett

Rodney Mason
Roy Oldham
Russel Clarke

Tom Draffen
Vida Barrett (VB)
Wesley Lamont

Attended by Proxy

Courtney Browne - by Noleen Ryan
Aurellia Zovaovi - by Noleen Ryan
Nele Van Cauwenbergh - by Sonia Vivienne-Thorpe
Glyn Lanser Kernick - by Sonia Vivienne-Thorpe
Kim O'Meard - by Sonia Vivienne-Thorpe
Lee Mason - by Sonia Vivienne-Thorpe
Anne-Gael Viljoen - by Lewis Viljoen
Roy Oldham - by Kai Kench

Item and description

Minutes

Formalities	
1. Welcome and apologies	DT welcomed and opened the meeting at 3:15pm
2. Previous meeting/s minutes	Previous minutes moved by Noemi Reynolds and Seconded by Vida Barret - Minutes Passed
3. Declaration of any conflicts of interest for items on current agenda	No conflicts declared

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Item and description

Minutes

General business	
4. Matters Arising from the Minutes	DT presented summary of matters discussed in SGM 22/05/2019 DT voiced congratulations and job well done to all involved in blazing swan 2019
5. Acceptance of new members by committee	PT moved to accept 36 new Blazing Swan Inc. members, AL seconded, committee passed DT presented new membership sign ups to membership
6. Acceptance of new constitution of Blazing Swan Inc. as proposed by committee	DT queried if membership read new constitution and explained brief reasoning behind changes including <ul style="list-style-type: none"> ● Two year terms for committee members for training time ● Richard Morup query on committee members leaving after 2 years and training for interim positions ● DT and AL explained that documentation process improved to allow for training ● Richard Morup raised if minutes should be accepted by all parties involved in meeting (including committee meetings) and not chair. DT

clarified that chair formally signs off after vote by committee and proposed implementing through policy

- AL proposed that constitution accepted with agreement to start process to amend constitution and circulated at later date for amendment at next SGM or AGM. Constitution to be changed such that in SCM, GCM, AGM and SGM minutes can only be accepted by chairman after vote by committee. Richard Morup agreed
- DT proposed to move to accept constitution Richard Morup seconded, membership passed

7. Presentation of the Financial Report for 2018/19

NC presented financial report (first fully audited of Blazing Swan)

- NC presented details on new 2 signatory process for all funds transfers and highlighted importance of this new process
- Statements will be presented and consolidated monthly at GCM
- Brief presentation on lease changes to Nest
- Brief presentation on assets purchased by blazing swan for hire revenue including generator
- Question by Sharon Banks regarding summary of savings, NC replied that committee members were assigned battering duties for different areas
- Comment by AL on successful gains by Blazing Swan savings and hiring revenue
- Richard Morup raised need for transparency in not for profit and need for finance report to be sent out ahead of AGM, NC responded that there is no time between end of financial year and AGM for auditing process. Richard Morup pressed need for transparency in order for community to be able to do more
- AL suggested tabling monthly reports regardless of auditing status for membership to review, NC proposed to move interim report summaries presented with audited report available at AGM
- Member query regarding the requirement of maintaining a surplus for bad years, AL responded difficulty in running sufficient surplus for a bad year, NC confirmed that only small surplus available

	<ul style="list-style-type: none"> • Lan Meade requested quarterly indicative reports. NC confirmed that monthly reports shall be sent out in a quarterly basis to indicate liabilities however invoices will not have been confirmed • Tim Viljoen commented that audited reports fantastic • DT explained infrastructure bought by BSI including portable toilet block. Member queried if underground power purchased by blazing swan. DT confirmed this was the case in order to save money on hire costs • DT explained negotiation with landlord to accept 12% saving on nest lease, currently awaiting confirmation by Land Lord. Lease will be 2+2 with exit clause if next door develop • Lan Meade queried if alternate properties searched, DT explained that no other equivalent sized properties found within price range. Lan queried if storage space is used for hiring, Richard Morup queried if BSI can afford rent for next 2 years, VB and NC confirmed that this was included in financial report. POST AGM EDIT: confirming that this years rent is not in fact included in financial report • SS confirmed that BSI ended in surplus due to earnings from Nest. Lan queried additional income, DT confirmed that nest currently being hired as workshop space, brief proposal on sub committee for Nest • PT sent out financial report to all members via email • DT moved to accept financial report. Richard Morup seconded, membership passed
<p>8. Election of new committee of Blazing Swan Incorporated</p>	<ul style="list-style-type: none"> • PT called for all members present to sign off and collect voting forms • DT presented 4 executive committee nominees for 2min speech each • DT presented 9 ordinary committee nominees for 2min speech each • All nominees asked to leave room • Membership cast vote, Noemi and Georg departed to count votes • Exec committee nominations asked to leave room • Membership cast vote on exec committee positions by hand, all positions confirmed • DT presented results of Voting: Tim Viljoen, Sharon Banks, Laurie Caddy, Anton Lord, Steve Soames, Karen Becker, Neesh Peacock, Sonia Vivienne-Thorpe elected as ordinary committee members

	<ul style="list-style-type: none"> AL presented thank you to DT as departing chairman, DT presented departing speech
9. Other Business Arising	<ul style="list-style-type: none"> DT: present possible options for organization chart to be presented, these charts or options and not final Sharon Banks: presented option for BSI organisation chart <ul style="list-style-type: none"> Member Query on free tickets for volunteers Member discussion on training volunteers and formalising processes for them Member query on recombob, DT confirmed in process of applying for sound clearance, currently scheduled for 21st September

Item and description

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Other items/wrapping up	
Review of agreed actions and motions arising from general business	NA
Late or urgent business	NA
Meeting Close	Meeting Closed by DT at 6:15pm

Minute taker:	Pasan Tennakoon, Secretary
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Signed:	
Name:	Pasan Tennakoon
Date:	04/08/2019

ADMIN TEAM USE ONLY

Minutes ID#:	AGM190804
Person Responsible:	Pasan Tennakoon
Date Filed:	18/08/2019